



Director of Library Services

Hours: 40 hours/week (1.0 FTE)

Accountability: Academic Dean

The Director of Library Services is responsible for the library personnel and operations in the Western University community. The library is part of the academic department. While based in Portland, the library is responsible for serving the global Western community.

Duties/Functions:

In accordance with the mission of the school and in accordance with all accreditation standards, the Library Director s the library.

Lead in information literacy instruction. This includes reference interactions, faculty discussions, etc.

Coordinate marketing and outreach efforts.

Handle all library administrative matters.

Prepares and maintains all library budgets.

Guides

Participates in professional development memberships and activities as appropriate.

Manages the library's collection system and oversees electronic resources through their whole life cycle, including purchasing, implementation, ongoing support, evaluation, and cancellation or renewal.

Qualifications:

Evangelical Christian commitment and lifestyle consistent with the World Evangelical Alliance's governing values. A church statement of faith and the Statement of Faith for the Evangelical Alliance.

Required: MLS from an ALA-accredited institution; Desired: additional masters degree in a related field.

Required: five years of library experience; evidence of leadership experience. Demonstrated ability to think and plan strategically, operationally, and collaboratively.



~~Demonstrated effective communication in building and leading teams.~~

Demonstrated effective communication with peers, students, and public, both orally and in written form.

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